

AlphaSmart Keyboard Commands for Teachers

Feature	Keyboard Commands
Spell Check document	Spell Check key
Spell Check one word	Command-Spell Check key
Disable/enable spell check	Option-Command-Spell Check key
Go to top of document	Home key
Go to bottom of document	End key
Go to end of line	Command-right arrow
Go to beginning of line	Command-left arrow
Move cursor up four lines	Command-up arrow
Move cursor down four lines	Command-down arrow
Select Text	Shift-Arrow Key
Copy selected text	Control-C
Cut selected text	Control-X
Paste selected text	Control-V
Select all text in a file	Command-A
Undo key	Esc key
Delete from cursor to end of file	Command-backspace
Password enable/disable	Control-Option-Command-P
Change Password	Option-Command-P
Find Text	Find key or Command-F
Find in all files	When in find dialog box, press Option- Enter
Find - continue	Command-G
Erase a file	Clear file key, press Y at prompt
Clear all 8 files	Control-Shift-Option-Command- Clear File key
Recover file from clear	Option-Command-R
Auto Off adjustment	Option-Command-T
Keyboard Timer	Command-Find key
Calculator	Applet Key, use arrows to select
Show Marks (shows mark when tab or enter is pressed)	Option-Command-K